

# Cranbury Housing Associates, Inc.

201 Rockingham Row ♦ Princeton, NJ 08540 ♦ Tel: (609) 786-1102 ♦ Fax: (609) 786-1105

Dear Prospective Resident,

Thank you for your interest in Village Senior Housing on Park Place Circle, Cranbury's affordable senior citizen rental community.

As you requested, I am enclosing a Preliminary Application. If you wish to apply for the Village, please complete the application as soon as possible and mail it directly to **Cranbury Housing Associates** at the address above.

Availability is limited. The current waiting list is in excess of two (2) years. All Preliminary Applications are processed on a "first come, first served" basis.

If, on the basis of the information on your Preliminary Application, you are considered initially eligible, we will send you a confirmation. Then, based on the availability of a rental home and the date on which your Preliminary Application was received, we will send you a full Application for Affordable Housing which will require you to document your income, medical expenses and other information submitted.

If you are not eligible for this affordable housing program, we will also let you know by mail shortly after receiving your Preliminary Application.

Sincerely,

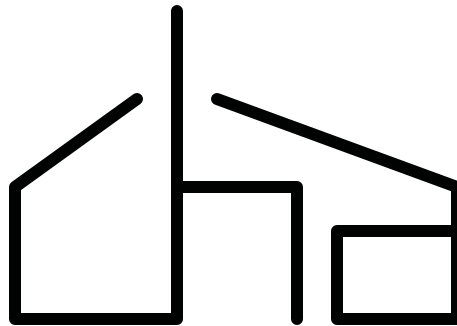
Frank Piazza

### Middlesex - Somerset - Hunterdon MFH Maximum Income Limits

	1 Person	2 Person
Low Income	\$50,050	\$57,200



# Preliminary Application for Village Senior Housing



Cranbury Housing Associates, Inc.

201 Rockingham Row

Princeton, NJ 08540

(609) 786-1102



**This is a Preliminary Application only. Do not send supporting documentation at this time. You will be notified as to the status of your preliminary eligibility based on the information that you provide in this application. When an affordable home becomes available, eligible candidates will again be contacted and asked to schedule an interview. At that time, we will provide you with a list of documentation that you will need to support and verify the information submitted in this application. We can not and do not guarantee housing based on the approval of this Preliminary Application. The Village Senior Housing apartment community is owned by Cranbury Housing Associates, Inc, a New Jersey non-profit corporation, and subsidized by the U. S. Department of Agriculture - Rural Development Division. Application and Property Management services provided by Piazza & Associates, Inc., an affordable housing services corporation. This is an Equal Housing Opportunity. All housing is subject to applicable affordable housing regulations and availability.**

# Village Senior Housing

## Rental Policies & Requirements

### For All Applicants

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- ◆ This is an equal housing opportunity. Federal law prohibits discrimination against any person making application to buy or rent a home with regard to race, color, national origin, religion, sex, familial status, and disability. State law prohibits discrimination on the basis of race, creed, color, national origin, ancestry, nationality, marital or domestic partnership or civil union status, sex, gender identity or expression, disability, affectional or sexual orientation, family status or source of lawful income or source of lawful rent payment. Cranbury Housing Associates, Inc. complies with all provisions of the New Jersey Law Against Discrimination (“LAD”) N.J.S.A. 10:5-1 to -49 as applicable to any real property or for any program related to real property Piazza & Associates, Inc. administers in New Jersey. Any person who believes a violation of the LAD has occurred may contact the New Jersey Division on Civil Rights at 866-405-3050 or 973-648-2700 or online at [www.NJCivilRights.gov](http://www.NJCivilRights.gov).
- ◆ The affordable housing must be the intended primary residence of the applicant. At least one member of the household must be 62 years of age or older, and/or handicapped/disabled.
- ◆ All household members who intend to reside at Village Senior Housing must be listed in the Preliminary Application. If changes in household composition occur during the application process or after occupancy, the applicant or resident is required to notify a Cranbury Housing Associates, Inc. representative immediately.
- ◆ Applications must be truthful, complete and accurate. Any false statement makes the application null and void, and subjects the applicant to penalties imposed by law. Specific documentation to verify income and assets will be required at a later date.

### For Rental Housing Applicants

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- ◆ Generally, annual gross income must meet the requirements for affordable housing **and** be at least three (3) times the annual leased rent amount. If the applicant is eligible for Rental Assistance and Rental Assistance is available from the U. S. Dept. of Agriculture - Rural Development, the applicant would be required to pay 30% of their adjusted gross annual income for rent and an allowance for utilities.
- ◆ In addition to income and medical expense verifications, information regarding tenant history, current living situation and credit history will be required at a later date. A satisfactory credit report and sufficient income to cover outstanding debt will be required of all applicants. A security deposit, equal to one month's rent, will be required prior to moving in.
- ◆ Pets must be declared on the final application. Pets cannot exceed 20 pounds at full grown and must meet manager's approval. Maximum of one (1) pet per apartment. A separate pet agreement will be signed and become a part of your Lease Agreement.
- ◆ All residents of rental homes will be required to file a report regarding their household composition, income and assets on an annual basis as required by applicable law and the U. S. Department of Agriculture - Rural Development.

**DO NOT SEND SUPPORTING DOCUMENTATION WITH THIS APPLICATION.**

Please detach the application on the opposite page and mail to:

**Cranbury Housing Associates, Inc.**

201 Rockingham Row - Princeton Forrestal Village - Princeton, NJ 08540



**Village Senior Housing  
Preliminary Application**



**Cranbury Housing Associates  
201 Rockingham Row  
Princeton, NJ 08540**

**A. Head of Household Information**

1. Last Name: _____	Soc. Sec. No: _____ -- _____ -- _____
2. First Name: _____	Home Phone: (    ) _____ -- _____
3. Home Address: _____	Work Phone: (    ) _____ -- _____
4. P.O. Box or Apt. No.: _____	County: _____
5. City: _____	State: _____ ZIP: _____

**B. Household Composition and Annual Income** (List ALL sources of income, including, but not limited to Salary, Dividends, Social Security & Pensions. DO NOT include income from Assets listed in Section D.)

Name (First and Last)	Relation To	Date of Birth	Sex	Annual Income
#1	Head of Household			\$
#2				\$

**C. Annual Medical Expenses** (List ALL annual medical expenses including the cost of your health care and health insurance premiums, including Medicare.)

Purpose of Annual Expense	Annual Cost	Purpose of Annual Expense	Annual Cost
#1	\$	#3	\$
#2	\$	#4	\$

**D. Assets** (Bank Accounts, Cert. of Deposit, Mutual Funds, Real Estate, Etc. If you own the home in which you live, clearly indicate BOTH the market value & equity in the home.)

Type of Asset	Current Market Value of Asset	Estimated Annual Income	Annual Interest
			%
			%
			%
			%
			%

**E. Current Situation**

Do you currently:

Rent?

Own?

Other \_\_\_\_\_

Is it a:

Private Home?

Room(s)?

Apartment?

Condominium?

Other? \_\_\_\_\_

**F. Preferences**

Do you prefer:

Efficiency?

One Bedroom?

Whatever is Available

Do you prefer:

1st Floor?

2nd Floor?

I(We) hereby authorize the Cranbury Housing Associates, Inc. and their agents to check for accuracy of any and all statements and representations made in this application. I(We) certify that all information in this application is accurate, complete and true. I(We) understand that if any statements made are willingly false, the application is null and void, and I(we) may be subject to penalties imposed by law.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_



**Void if not signed.**

**VILLAGE SENIOR HOUSING, CRANBURY, NEW JERSEY**  
**MULTIPLE DWELLING REPORTING**  
**APPLICANT INQUIRY**



REQUIRED NOTIFICATION: The information regarding race, national origin, and sex designation solicited in this application is requested in order to assure the Federal Government, acting through the Department of Agriculture, Rural Housing Division, that Federal laws prohibiting discrimination against tenant applicants on the basis of race, color, national origin, religion, sex, familial status, age, and handicap are complied with. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, the owner is required to note the race/national origin and sex of individual applicants on the basis of visual observation or surname.

Applicant Name: \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Race/Ethnicity: Please check all that apply to all applicants. Percentages may be used to more clearly define the composition of the applicant household (e.g., 50% African American & 50% Hispanic).

\_\_\_\_\_ **Black or African American:** a person having origins in any of the original peoples of Africa.

\_\_\_\_\_ **Hispanic or Latino:** a person of Cuban, Mexican, Puerto Rican, South or Central American or other Spanish origin or culture, or a person having a Spanish surname.

\_\_\_\_\_ **Asian:** a person having origins in any of the original peoples of the Far East, Southeast Asia, or Philippine Islands, Thailand and Vietnam.

\_\_\_\_\_ **American Indian or Alaska Native:** a person having origins in of the original peoples of North or South America.

\_\_\_\_\_ **Native Hawaiian or Other Pacific Islander:** a person having origins in any original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

\_\_\_\_\_ **White or Caucasian:** a person having origins in any of the original peoples of Europe, the Middle East or North Africa.

The information requested above is for tracking purposes only. It will not be used to make any determination regarding your application. Moreover, the personnel who process your final application for this affordable housing program will not have access to the information that you supply to us on this page.

If you have any questions regarding this inquiry, you may contact us or the United States Department of Agriculture, Mt. Laurel, New Jersey: 856-787-7700.

We thank you for your cooperation and assistance!